St Peter’s Anglican Primary School

Student ICT User Agreement

2014
STUDENT ICT USER AGREEMENT POLICY

VERSION CONTROL/CHANGE HISTORY

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Next to be reviewed: September 2014 - Annually

The School’s policies which are made from time to time are made pursuant to the requirements set out in section 47 of the Education Act and of the Board of Studies for registration of the school.
ST. PETER'S
ANGLICAN PRIMARY SCHOOL

STUDENT ICT USER AGREEMENT

Proverbs 15:3 (ESV)
The eyes of the LORD are in every place, keeping watch on the evil and the good.

The use of St Peter's Anglican Primary School Information Communication Technology resources is a privilege rather than a right. Computer equipment, software and data resources at St Peter's are provided for educational use by the St Peter's community and for recreational use when deemed appropriate.

- Students are responsible for appropriate behaviour on the school's computer network, just as they are in a classroom or on the school playground.
- Teaching staff have the right to limit or deny access or terminate use if students use any computer technology inappropriately.
- Communications on the network are often public in nature; therefore, general school rules for behaviour and communications apply.
- Each student/user is personally responsible for his/her actions in accessing and utilising the school's computer resources.
- Students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.

The following behaviours are the responsibility of each user:

- Save your work often
- Follow teacher instructions
- Login correctly and logout when finished
- Keep your password secret
- Acknowledge information sources – don't copy other people's work or information
- Tell a teacher immediately if by accident you find materials which are inappropriate
- Be prepared to be held accountable for your actions and for the loss of privileges if you break these guidelines
- Don't use another person's login / account
- Never have food and drink near computer equipment
- Never view, send or display offensive messages or pictures (think "Would your mum or dad be happy with what you are sending?")
- Seek the teacher's permission before printing
- Never try to change settings or damage the equipment
- Remember that nothing is really private on the Internet
- Creative Commons is to be used for copying photos or graphics from the Internet

St Peter's Anglican Primary School Student ICT User Agreement
Stage 3 Device Programme

The following are the responsibility of all Stage 3 students in relation to their use of the St Peter's Device Programme:

- Students must carry the device in its case at all times while moving around the school and walk sensibly
- Students should place the device on its charger/dock when it is not in use
- The device is provided with educational apps and links that are not to be removed or modified. New apps can only be added by the ICT Technical Team after consultation with the Director of Information Services, Deputy Head (Director of Teaching and Learning) and the classroom teacher (where applicable)
- Year 6 (2013 - 2014) Accidental damage of the device will be repaired by the school in the first instance. All further instances per student will be the responsibility of the parent. Year 5 (2014-15) faulty hardware is covered under the device warranty, accidental damage is covered by the accidental warranty policy which requires the parents to pay $100 for repairs each time it needs to be sent away.
- Intentional damage of the device will not be the responsibility of the school but rather the parent/guardian.
- The device remains the property of the school until the end of Year 6.
- If a family decides to leave the school and wishes to pay out the remaining service fee for the device, reasonable notice must be given and a request put in to ensure the device is ready when the student leaves
- Regardless of when the device leaves the school, it must be returned to its original state (ie. the software that was on it when it was purchased)

DO NOT:

- download programs from the Internet, eg. MP3 files and video files
- engage in any illegal activity, including violation of copyright or other contracts
- use the internet for personal, financial, political, commercial gain
- try to make unauthorised access to resources or entities. It is against the law to access any network files, documents, applications etc. without the permission of the owner
- use an account owned by another user
- post personal communications without the author’s consent and/or post anonymous messages
- play computer games at any time and/or visit chat rooms or sites that are of a non-educational nature
- use vulgar, offensive or inappropriate language
- harass or personally attack another person
- access sites that contain offensive material